PSG Institute of Technology and Applied Research
Neelambur, Coimbatore 641062

NAAC Review meeting - Criterion IV

Date: 19.3.2022

Members Attended			
1.	Dr.G.Chandramohan - Principal	6.	Mr.P.Balakumar – AP, Civil
2.	Dr.R.Ramesh - Professor, Mechanical	7.	Mr.M.Jothibasu – AP, ECE
3.	Dr.D.Elangovan – Professor, Mechanical	8.	Mr.R.Ravikumar – AP, Civil
4.	Dr.I.Kala – ASP, CSE	9.	Dr.V.Krishnamurthy – Librarian
5.	Dr.V.Chitra – AP, Maths			

Sl.No	Points Discussed	Action to be Taken
1.	**Comparing the weightage of marks obtained by the other Affiliated Engineering institutions:**	• All Criterion coordinators are requested to prepare an excel sheet for all the metrics in all criteria by comparing the weightage of marks obtained by the other Affiliated Engineering institutions in the following format.
2.	**IIQA & SSR submission:**	• Submission of the IIQA can be done only after finalizing, all the data in the profile of the institution and in the extended profile of the institution. • After submission of the SSR report, during the DVV process (Data Verification & Validation), NAAC criteria coordinators have to carefully note down the metrics in which the DVV team reduced the marks against our estimated marks to give clarification further. • After the submission of the IIQA, the NAAC committee will not provide any additional days for extension regarding the SSR submission and DVV clarification process.

Table format referenced in Action for Sl.No 1:

S.No	Metric No.	Weightage / Marks Institution	Other Affiliated Engineering institutions			
			Institution - A	Institution - B	Institution - C	Institution - D

3.	**4.3.1:** Institution frequently updates its IT facilities including Wi-Fi.	• The following aspects to be included in the write-up of the Qualitative metrics. a. **Need & Scope** of the IT facilities used in the campus. b. A **Flowchart** (or) any **Diagrammatic representation** of the progression of the IT infrastructure in the order of all assessment years. c. To mention how the IT infrastructure and facilities were **improvised during the Pandemic period (2020 – 2021 Assessment year)** for taking the online classes and conducting the various online programs in the institution
4.	**4.3.2: Student-Computer ratio (Data for the latest completed academic year).**	• The data of number of students provided in the metric must be same as given in the profile of the institution, extended profile of the institution. • One faculty member have to do the calculation centrally to finalize the total number of computers used in the campus for extended profile & the Metric 4.3.2. • Purchase order with college name should be shown as proof.
5.	Abstract Page.	• All criterion members must follow the same format for all metrics that is to be provided as documentary evidences in SSR. *See table below*

S.No	Description / Particulars	Page No.	Link for the document

6.	**4.2.2: The institution has subscription for the following e-resources.**	• Documentary evidences to be shown for all the e-resources available for students usage. • Invoice of the e-resources are to be shown as proof and the college name in those invoices are to be highlighted. • The criterion coordinator first fill the table as shown below *See table below* • Dr Sheela requested Dr V Krishnamurthy, Librarian to contact Dr. Sivakumar, Librarian of the PSG College of Arts & Science to finalize the data regarding data bases and online journals for the metrics 4.2.2 & 4.2.3.

Year	2021-22	2020-21	2019-20	2018-2019	2017-2018
INR IN LAKHS					

R. Red

Director – IQAC

PRINCIPAL